

# LGA Leadership Board

## Agenda

Wednesday, 12 September 2018  
1.00 pm

Smith Square 1&2, Ground Floor, 18 Smith  
Square, London, SW1P 3HZ

**To:** Members of the LGA Leadership Board  
**cc:** Named officers for briefing purposes

## **Guidance notes for members and visitors** **18 Smith Square, London SW1P 3HZ**

Please read these notes for your own safety and that of all visitors, staff and tenants.

### **Welcome!**

18 Smith Square is located in the heart of Westminster, and is nearest to the Westminster, Pimlico, Vauxhall and St James's Park Underground stations, and also Victoria, Vauxhall and Charing Cross railway stations. A map is available on the back page of this agenda.

### **Security**

All visitors (who do not have an LGA ID badge), are requested to report to the Reception desk where they will be asked to sign in and will be given a visitor's badge to be worn at all times whilst in the building.

18 Smith Square has a swipe card access system meaning that security passes will be required to access all floors. Most LGA governance structure meetings will take place on the **ground floor, 7<sup>th</sup> floor and 8<sup>th</sup> floor** of 18 Smith Square.

**Please don't forget to sign out at reception and return your security pass when you depart.**

### **Fire instructions**

In the event of the fire alarm sounding, vacate the building immediately following the green Fire Exit signs. Go straight to the assembly point in Tufton Street via Dean Trench Street (off Smith Square).

DO NOT USE THE LIFTS.

DO NOT STOP TO COLLECT PERSONAL BELONGINGS.

DO NOT RE-ENTER BUILDING UNTIL AUTHORISED TO DO SO.



### **Open Council**

Open Council, on the 7th floor of 18 Smith Square, provides informal meeting space and refreshments for local authority members and officers who are in London.

### **Toilets**

Unisex toilet facilities are available on every floor of 18 Smith Square. Accessible toilets are also available on all floors.

### **Accessibility**

If you have special access needs, please let the meeting contact know in advance and we will do our best to make suitable arrangements to meet your requirements.

Every effort has been made to make the building as accessible as possible for people with disabilities. Induction loop systems have been installed in the larger meeting rooms and at the main reception. There is a parking space for blue badge holders outside the Smith Square entrance and two more blue badge holders' spaces in Dean Stanley Street to the side of the building. There is also a wheelchair lift at the main entrance. For further information please contact the Facilities Management Helpdesk on 020 7664 3015.

### **Guest WiFi in 18 Smith Square**

WiFi is available in 18 Smith Square for visitors. It can be accessed by enabling “Wireless Network Connection” on your computer and connecting to LGA-Free-WiFi. You will then need to register, either by completing a form or through your Facebook or Twitter account (if you have one). You only need to register the first time you log on.

The LGA also offers the Govroam network, a Wi-Fi network which gives Members seamless roaming internet access across multiple public-sector locations if you have also signed up for this service. This network is enabled throughout our Westminster building and allows Members and staff from other authorities who are part of the Govroam network to seamlessly connect to our Wi-Fi.

### **Further help**

Please speak either to staff at the main reception on the ground floor, if you require any further help or information. You can find the LGA website at [www.local.gov.uk](http://www.local.gov.uk)

**LGA Leadership Board**  
12 September 2018

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There will be a meeting of the LGA Leadership Board at **1.00 pm on Wednesday, 12 September 2018** Smith Square 1&2, Ground Floor, 18 Smith Square, London, SW1P 3HZ.

A sandwich lunch will be serviced before the start of the meeting from 12.30pm.

**Attendance Sheet:**

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

**Apologies:**

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting.

<b>Conservative:</b>	Group Office: 020 7664 3223	email: <a href="mailto:lgaconservatives@local.gov.uk">lgaconservatives@local.gov.uk</a>
<b>Labour:</b>	Group Office: 020 7664 3334	email: <a href="mailto:Labour.GroupLGA@local.gov.uk">Labour.GroupLGA@local.gov.uk</a>
<b>Independent:</b>	Group Office: 020 7664 3224	email: <a href="mailto:independent.grouplga@local.gov.uk">independent.grouplga@local.gov.uk</a>
<b>Liberal Democrat:</b>	Group Office: 020 7664 3235	email: <a href="mailto:libdem@local.gov.uk">libdem@local.gov.uk</a>

**Location:**

A map showing the location of 18 Smith Square is printed on the back cover.

**LGA Contact:**

Paul Goodchild  
0207 664 3005 / [paul.goodchild@local.gov.uk](mailto:paul.goodchild@local.gov.uk)

**Carers' Allowance**

As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £7.83 per hour is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

## LGA Leadership Board – Membership 2018/2019

<b>Councillor</b>	<b>Authority</b>
<b>Conservative (6)</b>	
Lord Porter of Spalding CBE (Chairman)	South Holland District Council
Cllr James Jamieson (Vice Chairman)	Central Bedfordshire Council
Cllr Izzi Seccombe OBE (Deputy Chairman)	Warwickshire County Council
Cllr Paul Carter CBE (Deputy Chairman)	Kent County Council
Cllr David Simmonds CBE (Deputy Chairman)	Hillingdon London Borough Council
Cllr Robert Alden (Deputy Chairman)	Birmingham City Council
<b>Labour (5)</b>	
Cllr Nick Forbes (Senior Vice-Chair)	Newcastle upon Tyne City Council
Cllr Lib Peck (Deputy Chair)	Lambeth London Borough Council
Cllr Michael Payne (Deputy Chair)	Gedling Borough Council
Cllr Anne Western CBE (Deputy Chair)	Derbyshire County Council
Cllr Peter Box CBE (Deputy Chair)	Wakefield Metropolitan District Council
<b>Liberal Democrat (2)</b>	
Cllr Howard Sykes MBE (Vice-Chair)	Oldham Metropolitan Borough Council
Cllr Ruth Dombey OBE (Deputy Chair)	Sutton London Borough Council
<b>Independent (2)</b>	
Cllr Marianne Overton MBE (Vice-Chair)	Lincolnshire County Council
Cllr Clive Woodbridge (Deputy Chair)	Epsom and Ewell Borough Council

## LGA Leadership Board Attendance 2018/19

<b>Councillors</b>	<b>18/7/18</b>
<b>Conservative</b>	
Lord Porter of Spalding CBE	Yes
Cllr James Jamieson	Yes
Cllr Robert Alden	Yes
Cllr Paul Carter CBE	No
Cllr Izzi Seccombe OBE	Yes
Cllr David Simmonds CBE	Yes
<b>Labour</b>	
Cllr Nick Forbes	Yes
Cllr Peter Box CBE	Yes
Cllr Michael Payne	Yes
Cllr Lib Peck	Yes
Cllr Anne Western CBE	Yes
<b>Liberal Democrat</b>	
Cllr Howard Sykes MBE	Yes
Cllr Ruth Dombey OBE	Yes
<b>Independent</b>	
Cllr Marianne Overton MBE	Yes
Cllr Clive Woodbridge	Yes

## Agenda

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### **LGA Leadership Board**

Wednesday 12 September 2018

1.00 pm

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**Date of Next Meeting:** Wednesday, 17 October 2018, 1.00 pm, Smith Square  
1&2, Ground Floor, 18 Smith Square, London, SW1P 3HZ